



August 2023

To whomsoever it may concern

Moulton Parish Church Car Park Usage Policy

We hope that this message finds you in good health and spirits. We are writing to bring your attention to an important update regarding our policy for the usage of the Moulton Parish Church car park.

Our aim is for our car park to provide safe and convenient parking for our congregation and visitors to the Church. To this end, effective immediately, the Moulton Parish Church car park is being designated as a private facility exclusively for individuals attending church services or participating in church-related activities. However, there are certain exceptions included in the new usage guidelines below.

Usage Guidelines

1. **Church Activities:** The car park is reserved for attendees of Moulton Parish Church services, meetings, events, and other church-authorized activities.
2. **School Drop-Off:** During school term time, we understand the importance of accommodating school 'drop-offs.' For such, the car park will be open between the hours of 8:00 am to 9:30am and 2:30 pm to 4:00 pm. Please note that this concession is only applicable during these specified hours.
3. **Exclusive Use:** To ensure the smooth functioning of our car park and to maintain accessibility for churchgoers, persons not taking part in church activities must apply for a licence to park in the car park during week days. Licences will be restricted to one per household. A small charge is made for this licence. A licence for parking from Friday at 4.30pm through to Sunday morning at 8.00am may be purchased from the church office. A charge of £250 p.a. (current rate at time of writing) is made for this licence. Occasionally the car park will be closed on week days between 9.30 & 2.30pm on weekdays for Church events.

We reserve the right to change this policy at anytime.

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If you have any queries regarding the above, please do not hesitate to contact us on 01604 495393 or admin@moultonchurch.co.uk. Your understanding and cooperation in adhering to these guidelines is very much appreciated.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Moulton', written over a horizontal line.

Moulton Parish Church PCC